

**MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE,
INTERIOR DESIGN AND RESIDENTIAL DESIGN**

June 10, 2015

Board Conference Room, 2080 East Flamingo Road, Suite 120, Las Vegas, NV 89119

Wednesday, June 10, 2015

Chairman George Garlock called the meeting to order at 9:03 a.m.

Roll Call: George Garlock, Chairman; Jim Mickey, Secretary/Treasurer; Kimberly Ciesynski; Greg Erny; John Klai; William Snyder; Sean Tanner; Larry Tindall; Nathaniel Waugh.

Also in attendance: Gina Spaulding, Executive Director; Louis Ling, Legal Counsel; Laura Bach, Investigator; Ginger Hahn, staff.

AGENDA ITEM 1 Public Comment

There was no public comment.

AGENDA ITEM 2 Approval of Consent Agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: March 04, 2015
- C. Secretary/Treasurer Report
 - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 - 2. Wells Fargo Bank Statements
 - 3. March 2015 QR Statement
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 - 1. Coda Group, Inc.
 - 2. FW USA PA
 - 3. Perlman Architects, LLC
 - 4. Hereford Dooley Architects Inc.
 - 5. Kora, LLC
- F. Firm Registration Approval Requests
 - 1. Ark Studio
 - 2. CO Architects LLC
 - 3. LDA Design Group, LLC
 - 4. WNB Architects, Inc.

Architects: Registration by Reciprocity

7225 George M. Sarfatty	7239 Garrett R. Warner	7253 Todd L. Heirls
7226 Marc F. Appleton	7240 Joseph Greco	7254 Kenneth A. Priest
7227 Carol J. Benassi	7241 Rita Kalwani	7255 David L. Quenemoen

7228 Richard E. Castillo	7242 Taylor L. Webb	7256 Russell T. Swindle
7229 Charles A. Elliot	7243 Mark E. deReus	7257 David L. Swartz
7230 Geoffrey A. Lisle	7244 Lee S. Weintraub	7258 Todd A. Meckley
7231 James A. Nielson	7245 Stanley M. Meradith	7259 Ty R. Cole
7232 Charles D. Pick	7246 Keith H. Smith	7260 Jonathon Ennis
7233 Paul N. Senzaki	7247 Peter F. Gormley	7261 Thomas V. Scesniak
7234 John J. Slattery	7248 William J. Ackal	7262 Jason B. Whitlock
7235 Eric C. Tscherter	7249 Sung Jung Han	7263 Aaron Zimmer
7236 Gary L. Daugherty	7250 Richard B. Borrelli	7264 William E. Hereford
7237 James J. Dudley	7251 Scott M. Boyle	
7238 John H. Merriman	7252 Gregory A. Garlock	

Residential Designers: Registration by Reciprocity

336-RD Dennis T. Rogers

Board members requested agenda items 2E-1, 2E-3, and 2E-5 be pulled from the consent agenda.

Motion: Snyder moved to approve the consent agenda, items 2 through 2D, 2E-2, 2E-4, and 2F-1 through 2F-4 . Motion seconded by Tindall.

Vote: All in favor. Motion passes.

AGENDA ITEM 2E-1 Firm Name Approval Request: Coda Group, Inc.

Mickey stated that the copy of the Nevada State Business License submitted by the applicant is expired. Bach looked up the license on the Nevada Secretary of State's website and confirmed that the applicant has a current license on file.

Motion: Erny moved to approve the firm name request for "Coda Group, Inc." Motion seconded by Tanner.

Vote: All in favor. Motion passes.

Agenda Item 2E-3 Firm Name Approval Request: Perlman Architects, LLC

Erny said the reason he pulled this item is not because of an issue exclusive to this application, but the application raised the question of how well the public is served when firms practice under several different names. This particular applicant has 2 active and 4 inactive approved firm names.

Spaulding suggested that the board consider placing a limit on how many active firm names a registrant may have at one time.

She also asked the board to visit the idea of placing a time limit on how long an inactive firm name must remain unused. Many registrants have requested the use of defunct firm names, especially those that are comprised of acronyms, which have been inactive for many years.

Spaulding said staff could mail out letters to prior and current registrants requesting the status, active or inactive, of all approved Nevada firm names used by the registrant.

Klai suggested instituting a nominal yearly fee for firm name maintenance to assist in keeping accurate records of the status of firm names. Spaulding responded that putting such a fee into place would require legislative action.

Spaulding believes that firms may be taking advantage of lenient DBA (Doing Business As) policy. Garlock asked that the legality of DBA's be researched prior to the discussion of limiting the number of firm names a registrant may have occurs.

Spaulding asked Ling if all businesses conducting business in Nevada, including sole proprietors, are required to have a Nevada State Business License on file with the Secretary of State. Ling confirmed that sole proprietors must have a business license on file. He added that each DBA is not required to have a separate business license because the DBA is allowed to operate under the business license of the company parent.

Board members agreed that a discussion of the time and quantity elements of firm names should be placed on a future agenda.

Motion: Erny moved to approve the firm name request for "Perlman Architects, LLC." Motion seconded by Snyder.

Vote: All in favor. Motion passes.

**Agenda Item 5 Discussion and Update Regarding the Board/AIA Sponsored
CE Program Held on May 22, 2015 in Las Vegas, and
Discussion and Decision Regarding Date and Program Content
for Reno CEU Event for 2015**

Spaulding gave an overview of the 3rd annual NSBAIDRD/AIA sponsored Continuing Education Seminar held on May 22, 2015 at the World Market Center. She said that although the event was held the day before a holiday weekend, the number of attendees was excellent. Spaulding thanked Randy Lavigne, Executive Director of AIA Nevada for helping the board put together a successful seminar.

Lavigne said 173 people attended the seminar and that the venue was perfect for accommodating that number. Ling added that the audience was engaged and that the question and answer sessions were great. Spaulding said that the round table seating works really well for this type of event because it allows the attendees to engage with their peers while participating in the seminar.

Board members were provided with comments received from seminar attendees. Overall the feedback was very positive, and the majority of registrants expressed that they were pleased to have learned new and useful information.

Spaulding said the seminar will be repeated in Reno on Monday, December 7, 2015 at Silver Legacy Resort & Casino. The event was originally to be held on Thursday, December 3 but had

to be changed due to a lack of availability of meeting rooms at Silver Legacy. Spaulding asked that board members begin considering subject matter, speakers, and sponsors for the 2016 seminar.

Garlock announced that later in the day a standing Continuing Education Committee would be established so that the NSBAIDRD/AIA could continue to present valuable seminars for Nevada's architects, registered interior designers, and residential designers.

Erny congratulated both the AIA and board staff for presenting a successful and well appreciated program.

Agenda Item 3A Deliberations/Action on Applications for Registration: Architect

Mickey swore in the following individuals as architects:

1. Basel H. Kais.....7265
2. Christina J. Little.....7266
3. Carly A. Mossman.....7267
4. Vincent J. Molluzzo.....7268
5. Stanford D. Richins.....7269

Motion: Snyder moved to approve the registration of the above referenced individuals as architects. Motion seconded by Erny.

Vote: All in favor. Motion passes.

**Agenda Item 3B Deliberations/Action on Applications for Registration:
Registered Interior Design**

Mickey swore in the following individual as registered interior designers:

1. Rebecca J. Brennan.....220-ID
2. Jennifer L. Glass.....218-ID
3. Kimberly Trueba.....219-ID

Motion: Tanner moved to approve the registration of the above referenced individuals as registered interior designers. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

After the board conducted the swearing-in and registration ceremony, Garlock introduced Randy Lavigne, Honorary AIA, Executive Director of AIA Nevada and AIA Las Vegas. Lavigne recognized the eight new registrants for their milestone accomplishments of becoming registered in the state of Nevada and presented them each with a Certificate of Recognition on behalf of the AIA.

Garlock asked the new registrants for feedback regarding their paths to licensure. He said their input assists the board in improving processes for future registrants.

One of the architect registrants said that he experienced difficulty in scheduling the Architect Registration Examination (ARE) in a time frame that would accommodate his goal. The problem is due to the fact that there is only one NCARB certified testing center in the Las Vegas area. The registrant drove to St. George, Utah for 2 of the tests in order to complete the testing process. He feels that it is important that this situation be remedied as soon as possible.

Another architect registrant was working in Macau while working on completing her ARE. During her first year of testing she had to spend 24 hours flying back to the United States to take the ARE. Last year a Hong Kong testing center opened up making her travel time substantially less. She said that she appreciated that NCARB provided this testing center.

Garlock told the newly licensed professionals that the board realizes that this a special time for them and that the board likes to treat it as so. The board feels that it is important to meet its new registrants in person for the benefit of both the board and new registrants as it opens a line of communication for the future.

Spaulding congratulated the new registrants. She urged them to call or email the board office with any questions or concerns they may have. Spaulding stressed the importance of researching laws and rules in other jurisdictions prior to beginning the pursuit of any projects in those jurisdictions.

Agenda Item 2E-5 Firm Name Approval Request: Kora, LLC

Garlock recalled this item that had been tabled pending registration of Carly A. Mossm

Motion: Tindall moved to approve the firm registration request for "Kora, LLC." Motion seconded by Tanner.

Vote: All in favor. Motion passes.

Agenda Item 8A-1 Case No. 15-008R - In the Matter of Jason Warfield and Warfield Construction

The respondents are alleged to have violated NRS 623.270.1 (f) and NRS 623.360.1 (b) and (c) by preparing plans for multiple commercial projects in Nevada without having the appropriate registration issued by this board.

Staff received a complaint from Jeff Bacon stating that the respondent had been hired by the complainant's general contractor to prepare drawings for a tenant improvement on his restaurant. A notice of investigation was sent to the respondent which revealed that he had provided architectural services for multiple commercial projects on a 1099 basis for general contractors.

The respondent was sent a Notice of Charges concerning this project. The respondent's case was discussed with Executive Director Spaulding and the decision was made to offer the

respondent an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement and confession of judgment were negotiated. The settlement agreement incorporated a guilt clause, one year probation, a statement acknowledging the scope of a residential designer and completion of the registration quiz along with an Administrative Penalty of \$10,000 plus Investigative Costs in the amount of \$2,200.

Staff recommended approval of the settlement agreement.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: Ciesynski recused herself. All others in favor. Motion passes.

AGENDA ITEM 8A-2 Case No. 15-009N - In the Matter of Haley Hunter and Create.Design.Love

The respondents are alleged to have violated NRS 623.360.1 (b) and NRS 623.360.1 (c) by advertising services that fall under the practice of registered interior design on their website, Facebook, and LinkedIn pages and by specifying FF&E for multiple commercial projects located in Nevada without having a certificate of registration issued by this board.

Staff received anonymous information that the respondents were advertising several Nevada commercial projects on Facebook without being registered. Further investigation revealed that the respondents engaged in the practice of registered interior design by specifying FF&E for 8 commercial projects located in Nevada.

The respondents were sent a Notice of Charges concerning these projects. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement and confession of judgment were negotiated. The settlement agreement incorporates a Guilt Clause and an Administrative Penalty of \$18,000, \$5,000 of which is stayed as long as the respondents remain in compliance with the terms and conditions of the settlement agreement and confession of judgment plus Investigative Costs in the amount of \$2,000.

Staff recommended approval of the settlement agreement.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Waugh.

Vote: All in favor. Motion passes.

AGENDA ITEM 4 Discussion and Decision Regarding Dan Davis' Request to be Removed from Probation Pursuant to the Settlement Agreement for Case No. 07-011R

Mr. Davis appeared before the board. He said he felt the probation process was fair, and the clarification he received about working with out-of-state architects and designers was needed. He thanked Bach for her assistance.

Spaulding and Bach confirmed that Davis had satisfied the terms of his probation.

Garlock wished Davis good luck on behalf of the board.

Motion: Erny moved to approve Dan Davis' request to be removed from probation pursuant to the settlement agreement for case No. 07-011R. Motion seconded by Mickey.

Vote: All in favor. Motion passes.

AGENDA ITEM 8A-3 Case No. 15-014N - In the Matter of Richard C. Hite and RCHA, LLC

The respondent is alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding himself out as being qualified to practice architecture and engaging in the practice of architecture for multiple projects located in Nevada without having a certificate of registration issued by this board.

Staff received a complaint from Colonel and Mrs. Painter regarding the respondent not being responsive to their requests in completing a site plan to be submitted to their architectural review committee. Further investigation revealed that the respondent had been providing architectural drawings for general contractors on 103 projects since 2007. Also, it was discovered that the respondent used his expired residential designer registration number and title block on the site plan that was submitted to the Painters' architectural review committee and distributed a business card with his expired registration number as well.

The respondent was sent a Notice of Charges concerning this matter. The respondent's case was discussed with Executive Director Spaulding and the decision was made to offer the respondent an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement and confession of judgment were negotiated. The settlement agreement incorporates a Guilt Clause and an Administrative Penalty of \$38,000, \$20,000 of which is stayed as long as the respondent remains in compliance with the terms and conditions of the settlement agreement and confession of judgment plus Investigative Costs in the amount of \$2,200.

Staff recommended approval of the settlement agreement.

Motion: Erny moved to approve the settlement agreement. Motion seconded by Tindall.

Vote: Klai recused himself. All others in favor. Motion passes.

AGENDA ITEM 6 2015 Legislative Session Debrief – Jim Wadhams, Board Lobbyist

Wadhams addressed the board and summarized what happened during the 2015 Nevada Legislative Session. He said there were no major issues that affect NSBAIDRD in this session.

AGENDA ITEM 7

Discussion Regarding Bills Tracked During the 2015 Legislative Session that May Affect the Board

Spaulding said she provided an updated legislative bill tracking list in the board books. Spaulding also reviewed the content of the bill tracking list with board members summarizing legislative issues of interest to the board's three professions and the design and construction industry in general.

AGENDA ITEM 8A-4 Case No. 15-017N - In the Matter of Stacy Elliston and Kelli Sirna and Studio 11 Design, LLC

The respondents are alleged to have violated NRS 623.360.1 (b) by advertising three Nevada projects from two local casinos as being designed by them without having certificates of registration issued by this board.

Staff received information that a firm from Texas named Studio 11 Design, Stacy Elliston, and Kellie Sirna (respondents) were advertising projects from the Aria on their website. The respondents were asked to provide copies of their agreements for those projects and a list of all Nevada projects. The respondents provided the agreements which were from a Nevada registered firm that Elliston was part owner of at the time of the projects. The respondents were informed that they needed to give credit to that Nevada firm since they were not registered in Nevada but they refused to do so.

The respondents were sent a Notice of Charges concerning these projects. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt Clause and an Administrative Penalty of \$3,000 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: Tanner recused himself. All others in favor. Motion passes.

AGENDA ITEM 8A-5 Case No. 15-018N - In the Matter of Jody Sigstad and Delray Design

The respondents are alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by holding himself out as being qualified to practice registered interior design and engaging in the practice of registered interior design for three projects located in Nevada without having a certificate of registration issued by this board.

Staff received anonymous information that the respondents were advertising commercial projects on Facebook and were not registered. Further investigation revealed that the

respondents disseminated two proposals to provide services that fall under the practice of registered interior design and engaged in the practice of registered interior design by meeting with clients and determining their needs and goals and formulating preliminary designs for interior areas designed for human habitation.

The respondents were sent a Notice of Charges concerning these projects. The respondents' case was discussed with Executive Director Spaulding and the decision was made to offer the respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the board. A settlement agreement and confession of judgment were negotiated. The settlement agreement incorporates a No Contest Clause and an Administrative Penalty of \$4,000 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement and confession of judgment.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Waugh.

Vote: Ciesynski recused herself. All others in favor. Motion passes.

AGENDA ITEM 8A-6 Case No. 15-021N - In the Matter of John C. Schneider

The respondent is alleged to have violated NRS 623.185 (2), NRS 623.185 (3), and NRS 623.360.1 (c) by preparing and stamping plans for a tenant improvement project in Nevada while his registration had lapsed.

Staff received a re-instatement packet for the respondent. A call was placed and staff inquired if he had done any architectural work in Nevada while his registration had lapsed. The respondent replied that he did not realize that his registration had lapsed and he prepared and stamped a set of architectural drawings for an American Eagle Outfitters located in the shops at Summerlin. Staff obtained a copy of the drawings and noticed that the respondent had not stamped every sheet nor had he signed or dated any of them.

The respondent was sent a Notice of Charges concerning this project. The respondent's case was discussed with Executive Director Spaulding and the decision was made to offer the respondent an opportunity to settle this issue informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a No Contest Clause and an Administrative Penalty of \$6,000 plus Investigative Costs in the amount of \$1,500.

Staff recommended approval of the settlement agreement.

Motion: Waugh moved to approve the settlement agreement. Motion seconded by Klai.

Vote: All in favor. Motion passes.

AGENDA ITEM 8A-7 Case No. 15-024N - In the Matter of Jay P. Ammon and Jay Ammon Architect, Inc.

Ammon and his attorney were present at the meeting. Ammon's attorney offered to answer any questions the board may have. There were no questions asked.

The respondent is alleged to have violated NRS 623.360.1 (a), NRS 623.360.1 (b), and NRS 623.360.1 (c) by preparing a preliminary study for a Nevada project prior to receiving a certificate of registration issued by this board.

Staff received a reciprocity application for the respondent. A call was placed and staff inquired if he had done any architectural work in Nevada. The Respondent replied that he had prepared a preliminary study for a penthouse at Turnberry Towers outlining water damage and repairs. Staff obtained a copy of the study which featured an investigation of water damage of the interior of the penthouse with advice and direction for recommended repairs. The report contained only as built drawings.

The respondent was sent a Notice of Investigation/Charges concerning this project. The respondent's case was discussed with Executive Director Spaulding and the decision was made to offer the respondent an opportunity to settle this issue informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Non-Admission of Guilt Clause, an Effect on Licensure Clause and an Administrative Penalty of \$7,500 plus Investigative Costs in the amount of \$1,000.

Staff recommended approval of the settlement agreement.

Motion: Snyder moved to approve the settlement agreement. Motion seconded by Klai.

Vote: All other in favor. Motion passes.

AGENDA ITEM 8B Discussion and Possible Decision Regarding Closure of Enforcement Cases

Bach recommended the following cases, which were investigated, for closure without disciplinary action:

15-013N 15-023N

Motion: Tindall moved to close the above-referenced cases. Motion seconded by Tanner.

Vote: Garlock recused himself. All others in favor. Motion passes.

AGENDA ITEM 8C Enforcement Report

Bach said there was currently no backlog of cases from previous years. There had been 29 cases opened in 2015 to date. There were currently 11 cases open.

AGENDA ITEM 9-A Discussion and Possible Decision of the Final Resolutions for 2015 NCARB Annual Business Meeting in New Orleans, LA on June 17-20, 2015

Erny gave background on the three proposed resolutions to National Council of Architectural Registration Board's (NCARB) *Bylaws and Certifications Guidelines* that will be voted on at the 2015 NCARB Annual Business Meeting in June. The three resolutions were first presented to member boards in 2014 and had been discussed at length by NSBAIDRD in recent prior board meetings.

Erny pointed out that Resolution 2015-01 has had new language added since it was last presented to member boards. The original resolution was presented in June of 2014. Based on feedback received from member boards, NCARB drafted a second proposed resolution which was delivered in December 2014. Due to concerns voiced by NCARB's membership relating to the second draft, NCARB offered a third draft of Resolution 2015-01.

Erny explained, if passed, Resolution 2015-01 would eliminate fees associated with the BEA program while creating a more objective approach to verification of education and experience of NCARB certificate applicants. It would discontinue the Broadly Experienced Architect (BEA) Program and replace it with alternative education and experience requirements for certification.

Resolution 2015-01: Certification Guidelines Amendment – Revision of the Alternatives to the Education and Experience Requirements for Certification

RESOLVED, that the Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction as included in Section 2 of the *Certification Guidelines* be revised as indicated below:

“2.2 Alternatives to the Education Requirement

If you do not hold a professional degree in architecture as identified in Section 1.2, NCARB will accept either of the following:

~~A. Satisfaction of NCARB's Broadly Experienced Architect (BEA) Program, which permits an applicant with the required years of experience in practicing architecture as defined in the *Legislative Guidelines and Model Law, Model Regulations* gained while holding a registration issued by any U.S. jurisdiction to demonstrate that a combination of education and/or experience in practicing architecture satisfies all of his/her education deficiencies with respect to the *NCARB Education Standard* set forth in the *Education Guidelines*. The required years are:~~

- ~~• Six years for architects who hold a pre-professional degree in architecture awarded by a U.S. regionally accredited institution or the Canadian equivalent, or~~
- ~~• Eight years for architects who hold any other baccalaureate or higher degree, or~~
- ~~• Ten years for architects who do not hold a postsecondary baccalaureate or higher degree.~~

Five (5) years of continuous licensure in any U.S. jurisdiction with no disciplinary action from any jurisdiction;

and

Documentation of work experience gained pre-licensure and/or post-licensure.

The experience must be verified in accordance with the requirements of the NCARB Intern Development Program or by an NCARB certified architect;

- Applicants with a pre-professional degree in architecture awarded by a U.S. regionally accredited institution or the Canadian equivalent must document two times (2x) the experience requirement of the NCARB Intern Development Program.
- Applicants with any other four (4) year baccalaureate degree awarded by a U.S. regionally accredited institution or the Canadian equivalent must document three times (3x) the experience requirement of the NCARB Intern Development Program.

B. Applicants with a degree in the field of architecture that is not accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB) must obtain an Education Evaluation Services for Architects (EESA) NCARB evaluation report stating that he/she has met the *NCARB Education Standard*.

The NCARB Intern Development Program is described in the *IDP Guidelines*. The *NCARB Education Standard* and the ~~NCARB Broadly Experienced Architect Program~~ are ~~is~~ described in the *Education Guidelines*. These documents which may be revised from time to time by NCARB.

2.3 Alternatives to the Experience Requirement

This alternative shall be available only to those applicants who meet the alternative to the education requirement in accordance with the requirements of Section 2.2 B.

In lieu of completing the Experience Requirement identified in Section 1.3, NCARB will accept registration by an NCARB Member Board for at least five consecutive years together with a certification by the applicant that his or her experience as a registered architect met the intent of the IDP in each of the experience areas, and verification by one or more other architects that the applicant obtained such experience. This alternative shall not apply to applicants initially registered after January 1, 2011.”

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction remain unchanged and in full force and effect; and

FURTHER RESOLVED, that these changes shall be submitted to the Council Member Boards for review and approval; and

FURTHER RESOLVED, that upon the approval of the changes by an absolute majority of the Council Member Boards, such changes will become effective July 1, 2016 and will apply both to applications for certification in process and new applications; if applicants whose applications were in process met all certification requirements that existed prior to the changes referenced herein, they will be eligible for certification.

Resolution 2015-02: Certification Guidelines Amendment – Revision of the Requirements for Certification of Foreign Architects

RESOLVED, that the Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority, included in Section 4 of the *Certification Guidelines* be revised as indicated below:

“4.2 Education Requirement

~~You must hold a professional degree in architecture from an accredited/validated/officially recognized architecture program. You are required to describe such program or submit information describing the program from the accreditation/validation/recognition authority. You must hold a recognized education credential in an architecture program that leads to a license/credential for the unlimited practice of architecture in the foreign country.~~ You are required to have an official transcript of your educational record sent directly to NCARB from the school. Where there is doubt about the nature of the professional degree, an Educational Evaluation Services for Architects (EESA) evaluation may be required.

4.3 Registration Requirement

You must be credentialed in a foreign country that has a formal record-keeping mechanism for disciplinary actions in the practice of architecture. You are required to describe the process by which you were credentialed or submit information describing the credentialing process from the credentialing authority that granted the credential, and to arrange for independent verification by the credentialing authority directly to NCARB showing that your credential has been granted and is currently in good standing. You are also required to describe the process by which and the reasons for which disciplinary actions may be taken against architects and the system in which these actions are recorded, or to submit information provided by the disciplinary authority in

this regard. You shall secure a written statement from your credentialing authority stating that you either have no record of a disciplinary action or if such record exists, describing such action and its current status. This statement must be sent directly to NCARB from the credentialing authority.

4.4 Experience Requirement

~~You must have completed a minimum of seven (7) years of comprehensive practice as a credentialed architect over which you exercised responsible control in the foreign country in which you are credentialed.~~

- ~~• “Comprehensive practice” means the application of the knowledge and skills of those aspects of the profession assessed by the Architect Registration Examination.~~
- ~~• “Responsible control” means that amount of control over and detailed professional knowledge of the content of technical submissions during their preparation as is ordinarily exercised by U.S. registered architects applying the required professional standard of care.~~

You must document completion of the NCARB Intern Development Program (IDP).

4.5 Examination Requirement

You must pass the Architect Registration Examination (ARE).”

FURTHER RESOLVED, that the introduction paragraph entitled “Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority” be deleted from Section 4 of the *Certification Guidelines*:

~~**BROADLY EXPERIENCED FOREIGN ARCHITECT (BEFA) PROGRAM** Foreign architects may apply for NCARB certification through the Broadly Experienced Foreign Architect (BEFA) Program set forth in this section. All information provided in the eligibility and application forms must be in English. English translations must be provided for all transcripts, credentials, and dossier documents. The interview will be conducted in English, without the assistance of a translator.”~~

FURTHER RESOLVED, that “Appendix A: The Broadly Experienced Foreign Architect Process” be deleted in its entirety from the *Certification Guidelines*, including its reference in the Table of Contents.

FURTHER RESOLVED, that Section 1, “Requirements for Certification of an Architect registered in a U.S. Jurisdiction,” Subsection 1.3 “Experience Requirement” paragraph four be revised as follows:

~~“The Reporting Requirements identified in the IDP Guidelines do not apply to architects registered in the United States or Canada or to foreign architects credentialed by a foreign registration authority pursuing NCARB certification through the Broadly Experienced Foreign Architect (BEFA) Program.”~~

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of “Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority,” and the corresponding sections referenced herein, remain unchanged and in full force and effect; and

FURTHER RESOLVED, that upon the approval of the changes by an absolute majority of the Council Member Boards, such changes will become effective July 1, 2016 and will apply both to applications for certification in process and new applications; if applicants whose applications were in process met all certification requirements that existed prior to the changes referenced herein, they will be eligible for certification.

During discussion of Resolution 2015-02 board members expressed concern that with passage of the resolution a person licensed in a foreign country could obtain licensure in the United States with less education than that required of someone that initially obtained their license in the United States. It was also noted that there is no demonstrated time of competency required from the foreign architect under the proposed resolution.

Resolution 2015-03: Bylaws Amendment – Modifications to the Qualifications of Public Director on Council Board of Directors

RESOLVED, that Article VII, Section 2 of the Bylaws is amended to read as follows, with the amendments to clause (ii) not taking affect until July 1, 2016:

“A candidate for election as the Public Director (i) shall be a citizen of the United States, (ii) shall be serving as a public or consumer member on a Member Board ~~not be a person engaged in or licensed to engage in the design of any portion of buildings or structures or a member of a Member Board or Member Board Executive~~, and (iii) any person qualified as prescribed above may be nominated as Public Director by declaring his or her candidacy at the time election for such office begins at the Annual Meeting ~~shall be nominated by the Council Board of Directors~~ and shall be elected at the Annual Meeting. A Public Director shall serve the same term and with the same limit on succeeding terms as apply to Regional Directors in this Article VII, Section 3, and any vacancy in the office of Public Director shall be filled by the Council Board of Directors.”

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of the Bylaws remain unchanged and in full force and effect;

FURTHER RESOLVED, that these resolutions shall be submitted to the Council Member Boards for review and approval;

FURTHER RESOLVED, that upon the approval of the resolutions by an affirmative vote of not less than two-thirds of the Council Member Boards, such changes to the Bylaws will become effective July 1, 2016.

Board members expressed an acceptance of Resolution 2015-03. They felt that the proposed bylaw change would serve the health, safety, and welfare of the public by allowing someone that already serves as a public member on architecture board to have a voice on NCARB's Board of Directors. Enabling a public member currently serving on an NCARB Member Board to apply for and serve as the Public Director on the NCARB Board of Directors would greatly increase the pool of potential applicants that already have knowledge of and are interested in protecting the public through the development and application of standards for licensure and credentialing of architects.

AGENDA ITEM 9B FYI: NCARB 2015 Pre-Annual Meeting Report

Garlock said this information was provided for board members' information.

AGENDA ITEM 9C NCARB CEO Update for April 2015

Garlock said this information was provided for board members' information.

AGENDA ITEM 9D FYI: NCARB BOD Brief for April 2015 Meeting

Garlock said this information was provided for board members' information.

AGENDA ITEM 9E FYI: NCARB Fast Facts March and April 2015

Garlock said this information was provided for board members' information.

AGENDA ITEM 10 Residential Design Issues

Tindall reported that the Residential Design Exam Committee would be meeting the following day to update the exam to 2012 code.

AGENDA ITEM 11 Registered Interior Design Issues

Ciesynski said that she had nothing to report at the time.

AGENDA ITEM 12 Committee Reports Possible Scheduling of New Committee Dates

Spaulding requested that the Residential Design Exam Writing Committee and Continuing Education Committee be made standing committees.

Tindall, Snyder, Mickey, and Erny were named to make up the current Residential Design Exam Writing Committee.

The current Continuing Education Committee consisted of Randy Lavigne of AIA Nevada, Garlock, Mickey, and Spaulding.

Spaulding asked board members to begin thinking about speakers and topics for the annual NSBAIDRD/AIA 2016 Continuing Education Seminar. The Continuing Education Committee will meet no later than September 2015 to begin planning.

Erny reminded the board that it would be wise to switch the Reno seminar to the spring and the Las Vegas seminar to the winter due to issues with the weather.

Ciesynski suggested that there be succession planning for the two committees. The board members agreed with the idea.

Motion: Erny moved to establish the Residential Design Exam Writing Committee and the Continuing Education Committee as standing committees. Motion seconded by Tindall.

Vote: All in favor. Motion passes.

AGENDA ITEM 13 Executive Director Report

Spaulding said that the lease for NSBAIDRD's office at 2080 East Flamingo Road, Suite 120; Las Vegas, Nevada had been approved for the next six years. The renewal of the lease included provisions for carpet, paint, front doors, and the wiring for the hanging of monitors in the boardroom.

Spaulding announced that she will not be attending NSBAIDRD's August 19 board meeting in Las Vegas. Harrison will be filling in for her.

AGENDA ITEM 14 Board Counsel Report

Ling told the board that he had nothing to report at this time.

AGENDA ITEM 15 Public Information Report

Hahn told the board that the latest issue of *Focus* was provided to them in the e-book and that the next issue would be published at the end of June.

AGENDA ITEM 16 Items for Future Agenda

- Discussion of how long a defunct firm name should remain unusable to new firms
- Discussion of how many firm names a registrant should be allowed to have in use at one time, and discussion of the legality of reusing a Nevada Secretary of State "Certificate of Existence With Status in Good Standing" for DBA's (doing business as)
- Discussion of the use of electronic stamps vs wet stamps and what should be communicated to public entities in regard to this

AGENDA ITEM 17 Public Comment

There was no public comment.

Chairman Garlock adjourned the meeting at 01:51 p.m.

Gina Spaulding, Executive Director

Jim Mickey, Secretary/Treasurer