

MINUTES FOR BOARD MEETING OF THE NEVADA STATE BOARD OF ARCHITECTURE, INTERIOR DESIGN AND RESIDENTIAL DESIGN
August 22, 2013
Peppermill Resort Casino, Naples 1 & 2 Room, 2707 So Virginia Street, Reno, NV 89502

Thursday, August 22, 2013

Chairman Greg Erny called the meeting to order at 8:05 a.m.

Roll Call: Greg Erny, Chairman; John Klai, Secretary/Treasurer; George Garlock, Jim Mickey, William Snyder, Larry Tindall, Sandy Peltyn, Kimberly Ciesynski, and Sean Tanner.

Also in attendance: Gina Spaulding, Executive Director; Louis Ling, Legal Counsel; Betty Ruark, Chief Investigator; Monica Harrison, Laura Bach and Tammy Bond, staff.

AGENDA ITEM 1 Public Comment

There was no public comment.

AGENDA ITEM 2 Approval of Consent Agenda

Consent agenda included the following:

- A. Approval of Agenda
- B. Approval of Minutes: June 12, 2013
- C. Secretary/Treasurer Report
 - 1. Nevada Architect, Registered Interior Designer and Residential Designer Licensing Statistics
 - 2. Wells Fargo Bank Statements
 - 3. June 2013 QR Statement
- D. Ratification of Reciprocal Licenses (see attached list)
- E. Firm Name Approval Requests
 - 1. CCY Architects
 - 2. Orcutt Winslow Architecture Nevada, LLC
 - 3. Mountain West Architecture
 - 4. Archistruction LLC
 - 5. bunnyfish studios LLC
- F. Firm Registration Approval Requests
 - 1. GBA P.A.
 - 2. GSBS Architects

Architects: Registration by reciprocity

6980	Lisa L. Kennedy	6989	David A. Daileda
6981	Dongmyung Kim	6990	Scott P. Rosenberg
6982	Donna A. Elliott	6991	Donald W. Schofield
6983	William N. Hogue	6992	Richard A. Carr, Jr.
6984	Douglas S. Wignall	6985	Robert A. Fiala

6986 Alexandre J. Sims
6987 Gregory A. Ugrin
6988 Marc E. Walk
6993 John R. Cottle
6994 Byron T. Hills
6995 Jeffrey S. Jeannette
6996 Thomas P. O’Neil

6997 Harry C. Stenger
6998 Donald P. Hutchison
6999 David J. Wilgus
7002 William R. Christopher
7003 Peter Grueneisen
7004 David G. Jepson
7005 Norman Paul

Board members requested agenda item 2E-5 and 2F-2 be pulled from the consent agenda.

Motion: Klai moved to approve the consent agenda, items 1 through 2E-4 and 2F-1. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 2E-5 Firm name approval request: bunnyfish studios LLC

Mickey inquired about the absence of Spaulding’s initials at the bottom of the application. Spaulding said an explanation had been pending for the term ‘bunnyfish’ from the applicant. Harrison said the applicant explained that the applicant chose ‘bunnyfish’ because they wanted something modern and very different.

Motion: Klai moved to approve the firm name request for “bunnyfish studios LLC.” Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 2F-2 Firm registration approval request: GSBS Architects

Motion: Klai moved to approve the firm registration request for “GSBS Architects.” Motion seconded by Ciesynski.

Vote: All in favor. Motion passes.

AGENDA ITEM 3A Deliberations/Action on applications for registration: Architect

Klai swore in the following individuals as architects:

1. Wan Cone.....7000
2. I-Fang L. Broyles.....7001

Motion: Tanner moved to approve the registration of the above referenced individuals as architects. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

Erny told the new registrants that the board would like their feedback and/or questions regarding the entire process such as education, testing, the application process, NCARB, or any other aspect of the licensing process. He said this will help ensure those registrants traveling the path in the future are served the best way possible in all stages of the process.

The new registrants commended Harrison on being very helpful throughout the process and that the entire Nevada board staff was responsive and expedient throughout. One of the new registrants said NCARB takes a little longer.

One registrant asked if the rules have changed to allow emerging professionals to start testing before they complete their IDP. Spaulding said the board is in the process of having those rules changed to allow early eligibility of ARE testing once candidates have completed their professional architectural degree and enrolled in IDP.

Both new registrants thought the testing process was smooth and the facilities were adequate. A member of the public and a Nevada architect added that he thought it would be better to have more than one testing center in Las Vegas. He said the one center is sharing the facility with many other professions for their testing, so it is very busy. He said there are planes flying over the facility and other distractions, as well. A northern Nevada resident said that her testing center is located in a quiet area and since they are smaller there were no issues. Spaulding said the concerns about the testing facility in Las Vegas will be shared with NCARB. Ciesynski added that NCIDQ's interior design testing will now be scheduled at the Prometric testing centers, as well.

Spaulding told registrants that the board enjoys holding the registration ceremony for them to welcome them and for them to be able to meet their board and staff. She encouraged them to call the office and ask questions if there is anything they are not sure of along the way. She said that state to state requirements can be quite different and that a good rule of thumb is to first visit the website of the state or give them a call. It is best to never assume and make a mistake by not asking first, which could result in disciplinary action that could have been avoided. She said that the Nevada board as their base state board office is here to guide them in any way possible and to always feel welcome to call.

Spaulding advised the new registrants to get their NCARB certification in place now that they have a base state registration. Having a certification in place if they choose to move forward with reciprocity licensing in other states will facilitate licensure in other states.

Erny said that even if they have a question about another state or the national council, we have access to contact information to help point them in the right direction.

AGENDA ITEM 4A-1 Case No. 13-029N – In the matter of Adam Tihany, Tihany Design and Adam D. Tihany International Ltd.

The Respondents are alleged to have violated NRS 623.360.1 (a) (b) and (c) by holding themselves out as being qualified to practice as a registered interior designer and by engaging in

the practice of registered interior design, for a project located in Nevada without having a certificate of registration issued by this Board.

Staff located an article naming the Respondents as the designer of the Comme Ca Restaurant at the Cosmopolitan. Further investigation revealed that the Respondents had prepared a schematic design package and presented a proposal for services that fall under the practice of registered interior design prior to the Nevada registrant's involvement.

The Respondents were sent a Notice of Charges concerning this project and a letter of response was received. The Respondents' case was discussed with Chief Investigator Ruark and the decision was made to offer the Respondents an opportunity to settle this issue informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt Clause, an Effect on Licensure Clause and an Administrative Penalty of \$12,500 plus Investigative Costs in the amount of \$2,600.

Staff recommends approval of the settlement agreement.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Snyder.

Vote: All in favor. Motion passes.

AGENDA ITEM 4A-2 Case No. 13-045N – In the matter of Karen Stonely, Peter Pelsinski, Jean-Gabriel Neukomm and SPAN Architecture, LLC

The Respondents are alleged to have violated NRS 623.360.1 (a) (b) and (c) by holding themselves out as being qualified to practice architecture and by engaging in the practice of architecture for a project located in Nevada, without having been issued certificates of registration by this Board.

Staff received a reciprocity application from Karen Stonely, who disclosed the firm (SPAN Architecture) had been working on a project to be located in Nevada for approximately one year, and recently learned they may need to obtain registration in Nevada.

The standard reciprocity interview was conducted and Board staff was informed that a Nevada registered architect had been in charge of the project from the beginning and SPAN was hired by the owner as a design consultant. Ms. Stonely explained that the owner did not like the architect's concepts and asked SPAN to take over the project.

Further investigation revealed SPAN prepared architectural drawings prior to the architect being involved in the project. Additionally, the Respondents' website gave a detailed description of the Grand Bazaar Shops project and included multiple color renderings of SPAN's work on the project.

The Respondents were sent a Notice of Charges concerning this project and a response was received. The decision was made to offer the Respondents an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was

negotiated incorporating a non-admission of Guilt clause, Effect on Licensure clause, Administrative Penalty of \$7,500, plus Investigative Costs in the amount of \$2,100.

Staff recommends approval of the settlement agreement.

Motion: Tindall moved to approve the settlement agreement. Motion seconded by Tanner.

Vote: All in favor. Motion passes.

AGENDA ITEM 4A-3 Case No. 13-051N – In the matter of Timothy J. DeBuse and Heery International

The Respondents are alleged to have violated NRS 623.360.1 (a)(b) when they held themselves out as being qualified to practice architecture in the state of Nevada by submitting qualifications to Clark County Department of Finance Purchasing and Contracts Division for a project located in Nevada, without having been issued a temporary certificate of registration.

Mr. DeBuse contacted the board office on Tuesday, June 18, 2013 to ask if he could receive a temporary certificate by Friday, June 21, 2013. Mr. DeBuse explained that he was the architect on a D/B team that had been short listed for a project, and he was just informed by Clark County that he must hold a Nevada architect's license before the D/B team could submit their final proposal.

Mr. DeBuse was asked to provide a copy of Clark County's Request for Preliminary Proposal (RPP), the D/B team's submittal to the RPP, the county's Request for Final Proposal (RFP) and the letter from Clark County showing the D/B team was short listed for the Clark County Detention Center project. A review of Clark County's Request for Preliminary Proposal (RPP) and Request for Final Proposal (RFP) revealed language in both documents requiring the architect to hold licensure in the state of Nevada. A review of Mr. DeBuse's reciprocity application revealed that he did not apply for reciprocity until after he was notified the team had been short listed for the Clark County Detention Center project.

The Respondents were sent a Notice of Charges concerning this project and a response was received. The decision was made to offer the Respondents an opportunity to settle this matter informally rather than face a disciplinary hearing before the Board. A settlement agreement was negotiated incorporating a Guilt clause, Administrative Penalty of \$2,500, plus Investigative Costs in the amount of \$1,850.

Staff recommends approval of the settlement agreement.

Motion: Klai moved to approve the settlement agreement. Motion seconded by Garlock.

Vote: All in favor. Motion passes.

AGENDA ITEM 4B Enforcement Report

Ruark said there was nothing to report.

AGENDA ITEM 5 2013 Legislative Session Debrief Letter from Jim Wadhams, Board Lobbyist

Spaulding said the letter from Mr. Wadhams summarized the information shared with the board at the June 2013 board meeting. In the debrief letter Wadhams also suggested that the board begin considering the issues that will need to be addressed in the 2015 Legislative Session and prepare to focus on educating legislators on topics that affect this board early on in the process.

AGENDA ITEM 6 Review and decision regarding the draft Notice to Registrants regarding the Nevada State Energy Code and its Applicability

Spaulding said that since the board's discussion at the last board meeting regarding Legal Counsel's memo on NRS 701.220 and City of Las Vegas Bill No. 2013-24, the City of Las Vegas approved relaxing their energy efficiency standards for any commercial building built prior to 2009.

Since that approval Spaulding and Ling drafted a proposed notice for the board's review and possible approval to be posted for all registrants regarding the bill's applicability to Nevada design professionals. The notice will be published in the board newsletter, posted on the board website, and sent to registrants via an e-mail blast making sure the message reaches all design professionals potentially affected.

Spaulding suggested revisions to the draft. The first would be that the notice only be addressed to architects and registered interior designers and secondly, in the first paragraph to clarify that the notice only exempts 'commercial' buildings. She asked for further board comment and said representatives from the Nevada Office of Energy were also on hand to address the board and offer suggested input on the notice.

In attendance to address the board were Brita Tryggvi, Interim Director for the Governor's Office of Energy and Emily Nunez, Management Analyst III, Building Energy Codes for the Governor's Office of Energy. The governor's office directed them to visit Nevada design professional boards to find out what message is being given to their registrants.

Tryggvi shared additional proposed changes to the draft notice that are based on the statutory process that would replace the existing third paragraph of the draft notice.

Spaulding said that calls to the board office from architects reflect that they are very concerned and not sure what to do. Local jurisdictions tell them not to worry about the state energy code as it no longer applies. As a state board, we must tell them that because the state law is the higher authority, they must comply with the most recent state energy code or follow the exemption processes. The proposed changes to the draft notice proposed by Tryggvi and Nunez outline those exemption processes which will aid the registrants in explaining this process to clients, when necessary, and show that it is their professional obligation to abide by the notice.

Spaulding said that it will not be easy for a design professional to be exempted. They will have to be denied by the local jurisdiction and the new wording in paragraph three explains that. Then they may appeal to the Office of Energy. Unless there is really a compelling reason to overturn the building officials' denial it is quite likely that the Office of Energy will defer to the local jurisdiction.

Spaulding said perhaps many registrants who were not aware of this will become educated once the notice is posted in the newsletter, on the website and in an email blast to registrants. Registrants can then decide whether or not to apply for an exemption through the local jurisdiction and then take the necessary steps if the local jurisdiction denies it.

After some discussion among the board, Spaulding was directed to draft a letter expressing the board's concerns regarding the approval of Bill No. 2013-24. Spaulding agreed, saying that she will send a copy of the finalized notice that is being sent to registrants along with a cover letter stating the board's concerns to the Mayor of Las Vegas, the Las Vegas City Council, the Las Vegas Building Department and also forward a copy to the Governor's office. Tryggvi agreed that a letter would be helpful and said she would perhaps suggest to the engineers and contractors board that they forward letters expressing any concerns they may have, as well.

The board discussed and agreed that the final notice to registrants could be shared by Tryggvi when she meets with both the Contractors Board and the Board of Engineers in an effort to perhaps deliver one collaborative message to all affected design professional boards.

Tryggvi agreed to keep the board informed of the positions taken by the other boards on the issue and of the outcome of the meeting with the Governor or Chief of Staff regarding the matter.

Motion: Snyder moved to accept the proposed language of the draft notice to registrants.

Motion seconded by Tanner.

Vote: All in favor. Motion passes.

AGENDA ITEM 7 Review and Discussion regarding letters dated June 18, 2013 and July 26, 2013 from the Clark County Department of Building and Fire Prevention

Spaulding directed the board and staff to the letters from the Clark County Department of Building and Fire Prevention regarding new initiatives being proposed for board review and input. Spaulding said the county is looking for feedback from the board regarding the Permit Now-Self-Certification pilot program as outlined in the July 26, 2013 letter from Kevin McOsker, Plans Examination Manager for the Clark County Building Department. This program would allow a design professional who meets the program's criteria to self-certify an entire set of building plans for a project in lieu of the reviews traditionally performed by the Building Official and/or his designees.

After a lengthy discussion the board and staff voiced concerns about the program as outlined in the material provided for their review. The board decided to take no position on the program and asked that Spaulding relay their concerns about the program as currently written.

AGENDA ITEM 8 **Review of regulations to be submitted to LCB for an October 2013 Workshop and Public Hearing**

Spaulding directed the board and staff to the following proposed changes to NAC 623. The proposed changes will be presented at an October 2013 Workshop and at a Public Hearing at the board office in Las Vegas.

Regarding the omission of social security numbers under NAC 623.215 regarding ‘Application for registration’, Ling, board counsel, said that the board must continue to obtain the social security number from applicants for the purpose of meeting child support requirements because licenses must be denied for those that have an outstanding child support obligation. Spaulding said that under the advisement of board counsel, NAC 623.215(a) will remain as written and staff will amend all applications and renewal forms to include the social security number field. Ling said the legislature decided several sessions ago that the social security number is no longer public record. He said the information must still be gathered but the social security number and other specific private information must be redacted when responding to public records requests. Spaulding said we would confirm this and adjust the language accordingly.

Spaulding said the information under NAC 623.760 regarding the ‘Seal for residential designer’ will reflect the new round-shaped residential design seal and the license number series will no longer end in the letter ‘P’ and will now end in ‘RD’. At the October meeting the board will discuss and vote on whether to replace all existing residential design stamps with the new redesigned stamp at no cost to registrants.

Spaulding said Ruark suggested a revision to NAC 623.763.5(a) regarding the stamping of bid documents. The issue is currently addressed in the Blue Book but not in the statutes. Spaulding referenced question A-18 of the Blue Book which says that architects are not required to seal bid documents. To clarify in the statute the phrase ‘or bid documents’ will be added to NAC 623.763.5(a) to read ‘(a) An as-built plan, record plan, or bid documents.’

Spaulding said that all housekeeping changes discussed will be updated and presented in proper format at a public workshop and at a public hearing. The board discussed and agreed to hold a public workshop for the adoption of the proposed housekeeping regulations at the board office on Monday, October 21 at 10 am with board members Tindall and Peltyn in attendance. The hearing for the adoption of the regulations will be held the following day during the October board meeting at 4:30 pm.

**NSBAIDRD BOARD PROPOSED CHANGES TO NAC 623
FOR OCTOBER 2013 WORKSHOP AND PUBLIC HEARING**

Proposed changes to NAC 623 are listed below. New language is **bolded and underlined**. Language to be deleted is ~~stricken~~. Comments are **highlighted and listed below the applicable regulation**.

~~NAC 623.0185 “Responsible control” defined. (NRS 623.140) “Responsible control” means the amount of control over and detailed knowledge of the content of a technical submission during its preparation that is ordinarily exercised by a registered architect, registered interior designer or residential designer, as applicable, when applying the normal standard of professional care.~~

Delete because the statute is exactly the same.

~~NAC 623.020 Applicability of chapter regarding certain services. (NRS 623.140) This chapter does not prevent a person from providing services such as the design, arrangement or selection of furniture, equipment, cabinetry or materials used for interior finishes if those components are not regulated by uniform design or construction codes.~~

Delete because NRS 623.330 covers the same services.

NAC 623.135 Duties of Chair. (NRS 623.140) The Chair of the Board shall:

1. If present preside over the meetings of the Board;
2. Except as otherwise provided in NAC 623.920, appoint all committees of the Board;
3. Sign all certificates issued by the Board;
4. Exclude a person who does not conduct himself or herself in a respectful manner before the Board during a formal or informal proceeding;
5. ~~Ensure that no person smokes during a meeting or hearing of the Board; and~~
6. Perform all other duties pertaining to the office.

Delete because it is no longer relevant.

NAC 623.160 Financial administration: Duties of Secretary-Treasurer. (NRS 623.140) The Secretary-Treasurer shall, ~~as soon as practicable after receipt,~~ **be responsible for depositing** all fees collected by the Board in a commercial account in the name of the Board in a bank in the State of Nevada selected by a majority of the members of the Board. Ordinary or recurring disbursements by the Board must be made from the commercial account. The Secretary-Treasurer shall also establish in the name of the Board one or more savings accounts in a financial institution in this State selected by a majority of the members of the Board.

Duties of the Secretary-Treasurer no longer include physically making bank deposits. This task has been delegated to the Executive Director, though the Secretary-Treasurer is still responsible for the deposits.

NAC 623.215 Application for registration. (NRS 623.140)

1. An application for registration as an architect, ~~residential designer or~~ registered interior designer, **or residential designer** must be made on a form prescribed by the Board.
2. The application must include:
 - (a) The applicant's name and social security number, ~~the number of his or her driver's license,~~ and the addresses and telephone numbers of his or her business and residence;
 - (b) The applicant's birthplace and date of birth;
 - (c) A statement whether the application is for certification by written examination or by evidence of registration and certification in another jurisdiction;
 - ~~(d) A list of technical and professional organizations of which the applicant is a member;~~
 - (e) The names and addresses of the applicant's associates in business and the employer from whom the applicant has solicited a letter of reference; and
 - (f) A statement whether the applicant has ever been arrested and, if so, the date, place, nature and final disposition of the charge.
3. Each application must be notarized.

Reorder the listing of professions to be consistent with other statutes. Applications no longer ask for driver's license numbers.

NAC 623.225 Conditions under which application becomes inactive; reinstatement of inactive application. (NRS 623.140)

1. An application for registration as an architect, ~~residential designer or~~ registered interior designer **or residential designer** becomes inactive if:
 - (a) The applicant is applying for registration as an architect or residential designer on the basis of certification in another jurisdiction and **the application process is not completed within one year after the date on which the application is filed** ~~he fails to appear before the Board for a personal interview after being invited to do so on three successive dates and he has not given notice to the Board of his inability to appear at least 7 days before the date set for each scheduled interview; or~~
 - (b) The applicant is applying for registration as an architect, ~~residential designer or~~ registered interior designer **or residential designer** on the basis of examination and he fails to participate in the applicable examinations for ~~2-~~**five** consecutive years; ~~or~~
 - ~~(c) The information required on the application is not provided within 1 year after the date on which the application is filed.~~
2. To reinstate an inactive application:
 - (a) An applicant for registration as an architect or residential designer on the basis of certification in another jurisdiction must submit a revised application for registration, accompanied by a fee for examination as determined by the Board. ~~The fee will be waived by the Board if the applicant shows good cause for his failure to appear at the personal interview. He~~ **Architect applicants** must also request that the National Council of Architectural Registration Boards transmit a copy of its current blue folder concerning him to the Board. ~~The file must show~~ **which shows** that he is in good standing with the National Council.

- (b) An applicant for registration as an architect, residential designer or registered interior designer on the basis of examination must reapply by submitting a new application, along with the appropriate fees and materials, in the form required for such an application.

Reorder the listing of professions to be consistent with other statutes. Personal interviews are no longer required for every reciprocity candidate. Reciprocity files are marked inactive after one year of no activity. Examination candidates who have not tested in five years should be considered inactive; this mirrors the NCARB and NCIDQ rolling clock policies.

NAC 623.280 Renewal ~~or restoration~~ of and conditions of relicensure for expired certificate of registration.

1. If the holder of a certificate which has expired through failure to be renewed has not obtained a renewal of it within 1 year pursuant to NRS 623.260, he may obtain a renewal of it at any time before the end of the third year after the date of its expiration by:
 - (a) Submitting a letter of application for a renewal to the Board;
 - (b) ~~Obtaining the Board's approval~~ **Completing the required continuing education units for each year that the license was lapsed;** and
 - (c) Paying the required fee for late renewal.
2. A person whose certificate has expired and has not been renewed within 3 years after the date of its expiration is no longer entitled to have it renewed, but he may have it restored. A new registration number and certificate will be issued by the Board if the person complies with the following procedure:
 - (a) If the expired certificate was obtained on the basis of certification in another jurisdiction, the person must reapply to the Board in accordance with the provisions of NAC 623.410.
 - (b) If the expired certificate was obtained on the basis of examination in Nevada, the person must:
 - (1) Submit a new application to the Board;
 - (2) Submit a certificate of good standing from every state in which he is licensed or has been registered; ~~and~~
 - (3) ~~Appear~~ **May be required to appear** before the Board for an oral interview; **and**
 - (4) **Pay the required fees.**

NAC 623.400 Examination for registration; oath before Board. (NRS 623.140, 623.190)

1. The Board hereby adopts the architectural examination prepared by the National Council of Architectural Registration Boards as the examination to be used in this State to test applicants for registration as architects.
2. In addition to the qualifications of minimum age and good moral character which are prescribed in subsection 1 of NRS 623.190, to participate in the examination an applicant must, except as otherwise provided in subsection 3, have ~~completed~~ **enrolled in** the Intern Development Program of the National Council as the Program existed at the time of application for registration and received a first professional degree in architecture from a program accredited by the National Architectural Accrediting Board, Inc.
3. An applicant who received 7 years of credits for education and practical training before January 1, 1986, may participate in the examination after he or she has received a total of

8 years of credits for education and practical training as determined pursuant to NAC 623.415 or 623.445. Of the 8 years immediately preceding the date on which the application is submitted, the applicant must have had 3 years of experience in the office and under the direct supervision of a registered architect.

4. An applicant who has completed the Program for interns must have the National Council transmit adequate evidence thereof to the Board. If necessary, to evaluate the training received by an applicant who participated in the Program, the Board will require him or her to substantiate the quality and character of the training during the Program.
5. Requests for information regarding the Intern Development Program must be directed to the:

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS

1801 K Street, N.W., Suite 700K

Washington, D.C. 20006-1310

(202) 783-6500

www.ncarb.org

6. Upon the applicant's successful completion of all parts of the written examination, each applicant must personally appear before the Board to take an oath prescribed by the Board.

Amend section 2 to add early eligibility requirements for candidates wishing to take the ARE before completion of the IDP program and add the website address.

NAC 623.410 Registration and certification in another jurisdiction in lieu of examination. (NRS 623.140, 623.210)

1. Except as otherwise provided in paragraph (g), the Board will, in lieu of all examinations, accept satisfactory evidence of an applicant's registration and certification as an architect in another jurisdiction if he or she has all of the following qualifications:
 - (a) Is of good moral character.
 - (b) At the date of application, qualifies to take the architect's examination.
 - (c) Holds a current certification by the National Council of Architectural Registration Boards, and the file which is maintained by the National Council shows that he or she is in good standing. The applicant must request that the National Council transmit a copy of this file to the Board.
 - (d) Has passed the:
 - (1) Architect registration examination prepared by the National Council of Architectural Registration Boards;
 - (2) Professional examination prepared by the National Council of Architectural Registration Boards and the qualifying test or equivalency examination if required by the standards of the National Council;
 - (3) Seven-part national examination prepared by the National Council of Architectural Registration Boards, for which 36 hours are scheduled for its completion; or
 - (4) Any other examination the Board considers equivalent.

- If the examination was prepared by the National Council, the examination and the procedures used in grading it must meet the standards of the National Council at the time the applicant took the examination.
- (e) Has acceptable qualifications concerning seismism, such as having completed:
 - (1) The structural examination of the National Council of Architectural Registration Boards;
 - ~~(2) A seminar on seismic forces approved by the National Council; or~~
 - (3) A treatise that has been accepted by a member Board within Region 6 of the Western Conference of the Architectural Registration Boards.
 - (f) Has a record which does not show any revocation or suspension of a registration for any disciplinary reason.
 - (g) Has successfully completed a brief written examination covering chapter 623 of NRS, the appropriate code of ethics and the provisions of this chapter.
 - (h) If required, at the discretion of the Executive Director or a person otherwise authorized by the Board, has received a favorable evaluation based on a personal interview before the Board. Each interview will be conducted at a time and place designated by the Board.
2. If the applicant meets all the qualifications set forth in this chapter and chapter 623 of NRS and receives the approval of the Board, the applicant is entitled to registration as an architect if he or she submits the applicable fee for certification.

Delete because there is no longer such a seminar offered.

~~**NAC 623.415 Credit for education or training completed before August 9, 1982.** (NRS 623.140, 623.190) Any applicant for registration as an architect who has, before August 9, 1982, acquired one half year or more of credit for education or training under the following table may acquire credit under this table or the table in NAC 623.445.~~

TABLE OF EQUIVALENTS

Delete because it is no longer relevant.

~~**NAC 623.425 Conditions for credits for education completed before August 9, 1982.** (NRS 623.140, 623.190) The credits for education listed in the table of equivalents in NAC 623.415 will be allowed subject to the following conditions:~~

- ~~1. Thirty two semester hours or 48 quarter hours with passing grades is considered to be 1 year. Credit will be allowed in full years or half years only, with fractions rounded to the nearest half year.~~
- ~~2. An applicant who has worked full time and earned credit for formal education at the same time through evening or part time study at a college or university will be allowed credit prorated between education and training.~~
- ~~3. Credits submitted from more than one college or university will be evaluated on the basis of the level attained at the school last attended.~~
- ~~4. Credits from foreign colleges or universities will be evaluated by a school accredited by the National Architectural Accrediting Board, Inc., on the same basis as the credits would be evaluated for purposes of graduation from that school.~~

Delete because it is no longer relevant.

~~NAC 623.435 Conditions for credits for training completed before August 9, 1982.~~ (NRS 623.140, 623.190) Credits for training listed in the table of equivalents in NAC 623.415 will be allowed subject to the following conditions:

- ~~1. Training periods will be measured in calendar months and calendar years. To be allowable, each period must be at least 2 continuous months.~~
- ~~2. When training consists of work in such agencies as Housing and Urban Development, Volunteers in Service to America, the Peace Corps or Advocacy Planning, the applicant must submit a statement with his or her application which outlines his or her duties briefly and concisely, his or her responsibilities, and the name and professional status of each supervisor under whose direction he or she worked. The training must be directly related to the practice of architecture.~~
- ~~3. If training is acquired simultaneously in two or more categories, credit for the training will be prorated between or among the categories, but no more than 40 hours will be considered for any week.~~

Delete because it is no longer relevant.

~~NAC 623.445 Credit for education or training completed after August 9, 1982.~~ (NRS 623.140, 623.190) Any applicant for registration as an architect ~~who has not acquired credit for education or training pursuant to NAC 623.415~~ may acquire credit ~~only~~ under the following table:

TABLE OF EQUIVALENTS

This is the table used to evaluate education and training for architects with letters of intent on file.

~~NAC 623.455 Conditions for credit for education completed after August 9, 1982.~~ (NRS 623.140, 623.190) The credit to be allowed for the education described in the table in NAC 623.445 is subject to the following conditions:

1. Credit for education must be earned after graduation from high school.
2. For the completion of the degrees described in subsections 1 to 5, inclusive, of NAC 623.445, an applicant will receive the maximum credit allowed, regardless of the length of the program to obtain the degree. An applicant with a bachelor's degree described in that table who has participated in more than one program may not receive credit for more than 3 years in the aggregate for the degree.
3. Thirty-two semester hours or 48 quarter hours with passing grades is considered to be 1 year. Credit will be allowed for full years or half years only. A fraction of more than half a year must be rounded to the nearest half year and fractions of less than a half year must not be counted for credit.
4. An applicant will be allowed credit for education in a foreign college or university only for a nonarchitectural bachelor's degree or for the first professional degree under a program accredited by the National Architectural Accrediting Board, Inc., within 2 years

after the period of the applicant's enrollment. The applicant must pay the cost of any translation or evaluation necessary to determine the credit for this education.

Date is no longer necessary.

NAC 623.465 Conditions for credits for training ~~completed after August 9, 1982.~~ (NRS 623.140, 623.190) The credit to be allowed for the training described in the table in NAC 623.445 is subject to the following conditions:

1. Credit for training may be earned only after at least 2 1/2 credits have been earned for education.
2. After 5 years of education, each applicant must earn at least 1 year of credit for employment in the office of a registered architect.
3. To be allowed credit for a master's or doctoral degree in architecture or for teaching or research in an architectural program, the subjects studied, taught or researched by the applicant must be evaluated by the Board and found to be related directly to architecture. Twenty semester hours or 30 quarter hours of teaching or research is considered to be 1 year.
4. Credits may not be used for both education and training.
5. An applicant, upon request by the Board, must substantiate his or her training by showing that it meets the requirements of an intern in the Intern Development Program of the National Council of Architectural Registration Boards.

Date is no longer necessary.

NAC 623.475 Additional conditions for credits for education or training ~~completed after August 9, 1982.~~ (NRS 623.140, 623.190)

1. To earn full credit for education or training pursuant to NAC 623.445, an applicant must have worked at least 10 consecutive:
 - (a) Weeks for credit pursuant to subsection 6 of NAC 623.445; and
 - (b) Months for credit pursuant to subsections 7, 8 and 9 of NAC 623.445.
2. An applicant may earn half of the credit required in subsection 6 of NAC 623.445 by working at least 20 hours a week during periods of 6 or more consecutive months. No applicant may receive credit for part-time work for any other training described in NAC 623.445.
3. The Board will accept other education and training completed by an applicant if it finds that the training or education is equivalent to the education or training described in NAC 623.445.
4. If necessary to evaluate the credits of an applicant for examination, the Board will require the applicant to substantiate the statement that he or she has complied with the education and training requirements specified in this chapter.

Date is no longer necessary.

NAC 623.505 Requirements and credit for education and training. (NRS 623.140, 623.190) An applicant for registration as a residential designer must have a combination of at least 5 years of education and training with at least 1 year in education, or the equivalent, and at

least 1 year in training. An applicant for registration as a residential designer may acquire credit for education and training only pursuant to the following table:

TABLE OF EQUIVALENTS

Add the following language (from NAC 623.455.3):

Thirty-two semester hours or 48 quarter hours with passing grades is considered to be 1 year. Credit will be allowed for full years or half years only. A fraction of more than half a year must be rounded to the nearest half year and fractions of less than a half year must not be counted for credit.

NAC 623.562 Definitions. (NRS 623.140, 623.192) As used in NAC 623.562 to 623.594, inclusive, unless the context otherwise requires, the words and terms defined in NAC 623.564 to 623.570, inclusive, have the meanings ascribed to them in those sections.

NAC 623.564 “Applicant” defined. (NRS 623.140, 623.192) “Applicant” means an applicant for a certificate of registration to practice as a registered interior designer who has successfully completed a program of interior design which is not accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**.

Update organization name.

NAC 623.566 “Ergonomics” defined. (NRS 623.140, 623.192) “Ergonomics” means the study of how work affects people and of efforts to reduce worker fatigue and adverse physiological responses to environmental stressors, complex psychomotor tasks and visual monitoring.

NAC 623.568 “Program of interior design” defined. (NRS 623.140, 623.192) “Program of interior design” means a program of interior design which is not accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**.

Update organization name.

NAC 623.570 “Student” defined. (NRS 623.140, 623.192) “Student” means an applicant during his or her enrollment in a program of interior design.

NAC 623.572 Application for registration: Action by Executive Director and subcommittee of Board; placement on agenda of Board; submission of additional information. (NRS 623.140, 623.192)

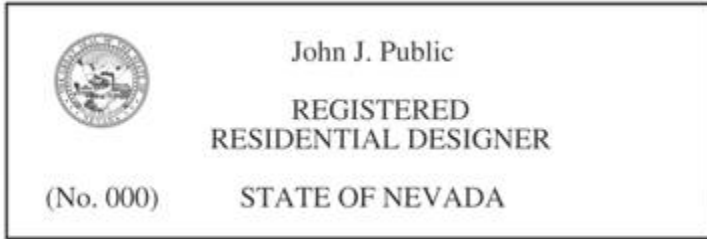
1. The provisions of this section apply only to an application submitted pursuant to NRS 623.192 by an applicant who has successfully completed a program of interior design which is not accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**.
2. Upon the receipt of an application and appropriate supporting information, the Executive Director shall:

- (a) Establish a subcommittee of the Board **and/or Nevada registrants** to review the application. The subcommittee must consist of ~~three~~ **two** members of the Board. If possible, at least one of the members of the subcommittee must be a registered interior designer.
- (b) Provide each member of the subcommittee with a copy of each pending application and any supporting information.
- 3. The subcommittee shall:
 - (a) Meet at least once during each period of 90 days in which any applications are awaiting its review.
 - (b) Meet in a closed session to consider the qualifications of an applicant.
 - (c) Weigh the application against the requirements of NAC 623.562 to 623.594, inclusive.
 - (d) Open its meeting to the public when taking any action.
- 4. After it reviews an application, the subcommittee shall:
 - (a) Provide the applicant with its preliminary decision concerning the application.
 - (b) If the subcommittee finds that the application and supporting information:
 - (1) Are sufficient to determine whether the program of interior design completed by the applicant is substantially equivalent to a program of interior design accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**, recommend to the Board whether to approve pursuant to subparagraph (2) of paragraph (d) of subsection 1 of NRS 623.192 the program of interior design completed by the applicant. The application will be placed on the agenda for consideration by the Board at its next regularly scheduled meeting.
 - (2) Are not sufficient to determine whether the program of interior design completed by the applicant is substantially equivalent to a program of interior design accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**, provide the applicant with a written request for the information necessary to make that determination. Within 90 days after receiving such a request, the applicant must provide to the subcommittee an original and three additional copies of the information requested or a written request for additional time to supplement the information supporting the application, or may notify the subcommittee of his or her intention not to supplement that supporting information. Within 90 days after it receives any supplemental information from an applicant pursuant to this subparagraph, the subcommittee shall forward to the Board its recommendation of whether to approve pursuant to subparagraph (2) of paragraph (d) of subsection 1 of NRS 623.192 the program of interior design completed by the applicant.
- 5. As used in this section, “application” means an application submitted pursuant to NRS 623.192 by an applicant who has successfully completed a program of interior design which is not accredited by the ~~Foundation for Interior Design Education Research~~ **Council for Interior Design Accreditation**.

Update organization name. Allow one subcommittee member to be someone not on the board.

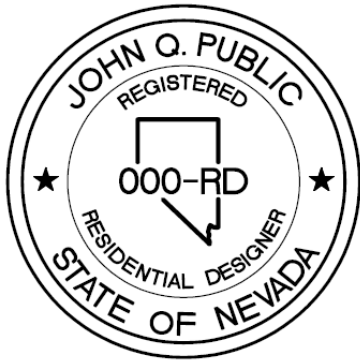
NAC 623.760 Seal for residential designer. (NRS 623.140, 623.185)

1. Each residential designer shall obtain and possess an embossed seal, a seal designed as a rubber stamp or a seal in electronic format that complies with the following specifications:
 - (a) ~~The seal must be 1 1/4 by 3 inches~~ **The overall diameter of the seal must be approximately 1 7/8 inches.**
 - (b) The seal must contain the name of the registrant, his or her number of registration and conform to the following design:



1. Each plan, specification, report or other document issued by a registrant must be signed and must be sealed or stamped by him or her either manually or electronically.

(Proposed new RD seal is below)



Replace square RD seal with new round seal.

NAC 623.800 Proposals for ~~public works~~ publicly funded projects. (NRS 623.140) An architect, residential designer or interior designer who holds a certificate of registration shall not submit any information to the State of Nevada or any of its political subdivisions as part of a proposal for a ~~public works~~ publicly funded project which would enable the public agency to

evaluate the proposal on any basis other than the competence and qualifications of the registrant to perform the type of services required.

Clarifies the intent of the regulation.

NAC 623.810 Restrictions on display of work. (NRS 623.140) A registrant **or firm** shall not display, present, exhibit or otherwise show any drawings, models, renderings, photographs or other work in a manner calculated to suggest that the work was performed by the registrant or his or her firm unless:

1. The registrant performed or had responsible control of the performance of the work; and
2. The architect, **registered interior designer**, residential designer **and firm** or ~~registered interior designer~~, of record is identified in the drawing, model, rendering, photograph or other work.

Updates language.

~~**NAC 623.820 Residential designer: Restriction on advertising.** (NRS 623.140) A residential designer shall not display on any document or advertisement of the firm an advertisement for a person who is not a residential designer.~~

Delete because it is no longer relevant.

NAC 623.840 Registered interior designers: Collaboration with certain professionals. (NRS 623.140, 623.354) The Board recognizes that registered interior designers are qualified to identify the need for professional engineers or architects to complete a project which the registered interior designer may not perform. A registered interior designer may collaborate with professional engineers or architects ~~in a contractually independent relationship~~ to complete a project for the alteration or construction of an interior area designed for human habitation or occupancy. A registered interior designer shall not collaborate on a project with persons from more than two professional disciplines unless a registered architect coordinates the project.

Update language to be consistent with current interpretation.

NAC 623.880 Additional prohibited conduct. ([NRS 623.140](#), [623.145](#))

1. Except as otherwise provided in [NAC 623.763](#), a registered interior designer shall not sign or seal a drawing, specification or other interior design document.
2. A registered interior designer shall not engage in conduct that involves fraud or wanton disregard of the rights of other persons.
3. **A registered interior designer shall not make misleading, deceptive, or false statements or claims.**

Add this language (from Rule of Conduct 5.5) to the RID ROCs.

AGENDA ITEM 9 Review and decision regarding the NCIDQ Ballot to add the Association of Professional Interior Designers of Quebec to the NCIDQ Council of Delegates

Motion: Ciesynski made a motion to add the Association of Professional Interior Designers of Quebec to the NCIDQ Council of Delegates. Tanner seconded the motion.

Vote: All in favor. Motion passes.

Spaulding asked Tanner to sign as the Nevada delegate and submit the ballot as the Nevada delegate to NCIDQ.

AGENDA ITEM 10 Executive Director Report

Spaulding said board members, Ciesynski, Tindall, and Snyder have applied for re-appointment by the Governor. She asked the board's permission to send a letter of support for each of them to the Governor's office. She urged them to ask fellow board members and members of the community for letters of support, as well.

Spaulding said the upcoming training in the board office of the new database system is scheduled to begin in one week and the new database will be online soon. She expects that online renewals will be instituted in one year.

Spaulding told the board that the December 4th Northern Nevada Joint NSBAIDRD/AIA CEU Seminar is soon approaching. She said Jean Weil and Douglas Thornburg have both confirmed as speakers. The location and costs have not been finalized. There are approximately 187 Northern Nevada registrants with a speculation that 100 will register. Spaulding said that at the Las Vegas seminar held in May, 100 were expected and 217 registered. Spaulding said that of those in attendance two-thirds were not AIA members. In 2014, to avoid the cost of box lunches being prepared for those who register but do not attend, the board and the AIA may consider charging a fee to those who do not cancel prior to the seminar.

The NCIDQ National Meeting will be held in Las Vegas on November 8 and 9. Board member, Kim Ciesynski serves currently as the NCIDQ President and John Klai is an NCIDQ Board Member. Spaulding asked that all NSBAIDRD board members plan to attend that meeting. Staff will be there, as well. Further information regarding the details will be forthcoming.

NCARB's CEO, Mike Armstrong and the NCARB Director of Council Relations, Kathy Hillegas will be in attendance at the October board meeting. There will be a dinner in their honor following the board meeting.

Board members have expressed an interest in nominating Derrell Parker for NCIDQ's Louis S. Trege Award. Spaulding and Ciesynski will work together to submit a nomination for Derrell Parker on behalf of the board to be considered as next year's award recipient.

AGENDA ITEM 11 Board Counsel Report

Ling updated the board regarding the Rusk case. The appeal was dismissed by the Supreme Court. Rusk has filed a request for a rehearing and reconsideration of the dismissal of the case. The board will now wait to see if the Supreme Court invites Ling to respond on the board's behalf.

Regarding the Kaleta case, Ling said the petition for judicial review has been submitted to the judge in Minden and their counsel has submitted a request to have an oral argument.

AGENDA ITEM 12 Public Information Report

Bond told the board that the latest issue of *Focus* was provided to them in the e-book with the next one coming out in September. She and Spaulding will be reaching out to the UNLV interior design students to inform them of the Nevada education and licensing requirements. Erny suggested a future discussion among the board about scheduling a board meeting at the School of Architecture.

AGENDA ITEM 13 Items for future agenda

- Public Workshop and Public Hearing
- Discussion and vote on replacement of all current residential design stamps
- Discuss recommendations from the RID binder committee
- Strategic plan outcome

AGENDA ITEM 14 Public Comment

There was no public comment.

Chairman Erny adjourned the meeting at 11:17 a.m.

Gina Spaulding, Executive Director

John Klai, Secretary/Treasurer