



# NEVADA STATE BOARD

of Architecture, Interior Design and Residential Design

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## **Written Contracts Required for Registrants**

### **NRS 623.325 Written contracts for professional services required; exceptions.**

1. Except as otherwise provided in this section, an architect, registered interior designer or residential designer shall execute a written contract with a client before providing professional services to the client.
2. A contract created pursuant to subsection 1 must contain, but is not limited to, the following:
  - (a) A description of the services to be provided to the client by the architect, registered interior designer or residential designer;
  - (b) A description of the basis for compensation and the method of payment;
  - (c) The name, address and certificate number of the architect, registered interior designer or residential designer and the name and address of the client;
  - (d) A description of the procedure that the architect, registered interior designer or residential designer and the client will use to accommodate additional services;
  - (e) A statement identifying the ownership or reuse of documents prepared by the architect, registered interior designer or residential designer; and
  - (f) A description of the procedure to be used by either party to terminate the contract.
3. An architect, registered interior designer or residential designer may provide professional services to a client before the execution of a written contract only if the client agrees in writing that a written contract is not needed before work begins.
4. A contract created pursuant to subsection 1 is not required for professional services rendered by an architect, registered interior designer or residential designer:
  - (a) For which the client will not pay compensation;
  - (b) When, after full disclosure of the requirements of this section, the client agrees in writing that a contract meeting the requirements of subsection 1 is not required; or
  - (c) To a person who holds a certificate of registration as a landscape architect pursuant to chapter 623A of NRS or a person who is licensed as a professional engineer pursuant to chapter 625 of NRS.